

Application Guidelines for

Undergraduate Program of

International Social Studies

For enrollment in September 2026

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July 2025

University of TSUKUBA

I. Program Overview

Undergraduate Program of International Social Studies

Academic Objectives	This course, in which students are able to earn an academic degree through classes conducted in English, aims to develop students into global citizens who can respond to a range of global issues by analyzing political, economic, cultural, and other significant issues that arise in international societies, as well as in Japan, from multi-disciplinary perspectives.
Admissions Policy	<p>1. General Qualifications As globalization progresses, students who can demonstrate academic interest in political, economic, cultural and international issues and who possess a potential to analyze events from a variety of perspectives are sought for this program.</p> <p>2. Student Evaluation and Selection The university will make a comprehensive evaluation of applicants based on submitted documents and individual interviews, proficiency in English, basic academic capability to acquire knowledge in the applicants' major fields of study, and their own unique perspectives on various problems in modern society, etc.</p>
Schools and Colleges *	School of Social and International Studies College of Social Sciences College of International Studies
Year of Acceptance	The first year
Number of Students	8 students 4 for College of Social Sciences 4 for College of International Studies
Degree	Bachelor of Arts in International Social Sciences
Inquiries about Application	E-mail Address: ac.intl@un.tsukuba.ac.jp
Inquiries about Program and Curriculum	E-mail Address: jinsya-g30@un.tsukuba.ac.jp

*In the Undergraduate Program of International Social Studies, the college that applicants choose to apply for will be regarded as their **first choice**; the other college will automatically be regarded as their **second choice**. An acceptance to the **second choice may be offered to some applicants**.

II. Entrance Examination Schedule (Japan Standard Time (JST))

Individual Eligibility Screening (if applicable)

By September 30, 2025



Online Application and Payment of the Examination Fee for the First Stage Screening

October 22 to November 20 (5:00 pm), 2025



Notification of Examinee Number

January 7, 2026



Announcement of Successful Applicants from the First Stage Screening

10:00 am, February 11, 2026



Payment of the Examination Fee for the Second Stage Screening

February 12 to 18 (5:00 pm), 2026



Second Stage Screening (Individual Interviews)

February 27 to March 9, 2026



Announcement of Final Successful Applicants

10:00 am, March 26, 2026



Admissions Procedures

April 6 to 20, 2026



Enrollment Date

September 1, 2026



Entrance Ceremony and Orientation

Late September, 2026

III. Application Requirements

A. Applicant Eligibility

Persons who fall under any one of the categories 1 through 5 are eligible.

1. Persons who have completed or are expected to complete a 12-year curriculum of formal school education (*1) in a country other than Japan by August 31, 2026
2. Persons who have completed or are expected to complete a 12-year curriculum in Japan at an international school designated by the Minister of MEXT (*2) by August 31, 2026
3. Persons who hold or are expected to hold an International Baccalaureate, European Baccalaureate, Abitur (Germany), Baccalauréat (France), or GCE A-Level/International A-Level (United Kingdom*3) by August 31, 2026
4. Persons who have completed or are expected to complete a 12-year curriculum at a school accredited by WASC (Western Association of Schools and Colleges), CIS (Council of International Schools), ACSI (Association of Christian Schools International), NEASC (New England Association of Schools and Colleges), Cognia, or COBIS (Council of British International Schools) by August 31, 2026
5. Among those who do not fall under any one of categories 1 to 4 above, those who take the individual eligibility screening conducted by the university and are regarded as eligible to apply for the program

*1. Persons from an **international school** might not fall under the eligibility 1 above. Please ask "XI. Contact Desk" in case you are not sure if you are eligible to apply for the program or not.

*2. See the MEXT website below: "List of Schools for Non-Japanese Designated as Equivalent to Foreign Upper Secondary Schools in Japan"

(<https://www.mext.go.jp/en/policy/education/highered/title02/detail02/sdetail02/1395424.html>)

*3. For the GCE A-Level/International A-Level applicants must complete the subjects and assessments that have been set by the university below.

- Complete three or more Advanced Level subjects at grade E or above, including a social science subject. (It is recommended to include a natural science or mathematics subject as well.)

B. Individual eligibility screening

Applicants who fall under item 5 of the above section A. Applicant Eligibility must undergo an individual eligibility screening prior to application. Please submit your request by September 30, 2025. If you wish to apply or are unsure whether the screening is necessary, please contact the XI. Contact Desk by email.

C. Conditions for Application

Conditions for application include a recommendation by the school principal or similar person, and an English test score such as TOEFL, TOEIC, IELTS, or an equivalent test.

➤ Recommendation (Reference Letter)

Please see “VI. Application Documents” for details.

➤ English test

The required English levels are as follows:

- TOEFL (iBT): 61 or higher
- TOEIC (Listening & Reading): 600 or higher
- IELTS (Academic): 5.0 or higher

*Applicants whose language of instruction at the high school (upper secondary) level was English for three years including the final year are not required to submit any English test scores.

D. Application Fees

JPY17,000 in total

- You need to pay JPY4,000 via the online application website when applying.
- If you pass the first stage screening, you need to pay JPY13,000 via the online application website for the second stage screening.

IV. Selection Method

Admissions screening procedures consist of two selection stages. Only those who passed the first stage can proceed to the second stage.

A. First Stage Screening

A comprehensive evaluation of the submitted documents (qualification certificates, official transcripts, English test score, reference letter, study plan, and other supporting documents)

The use of generative AI (Artificial Intelligence) in any application form is strictly prohibited.

B. Second Stage Screening

Individual interviews will be conducted via Zoom or other teleconferencing system for applicants who have passed the first stage screening. The interview will be used for an overall evaluation of the applicant's English abilities, capability to acquire basic academic knowledge in the applicant's major fields of study, and desire to contribute to international social studies.

The use of generative AI (Artificial Intelligence) is strictly prohibited.

V. Application Procedures

A. Application Procedures

1. Online Application

- Access "Dream Apply", an online application website.
*You need to create an account as an applicant to apply.
- Click "Browse the Programmes and apply" on the top page, select the desired program, and click "Apply now!".
"Dream Apply": <https://tsukubaug.dreamapply.com>

2. Submitting the "documents prepared by applicant"

- Submit the necessary documents following the guidance.
- Some documents require typing the necessary information into Dream Apply, and others require submitting the documents by uploading PDF files. Please see "VI. Application Documents" for details.

3. Submitting the "documents prepared by person other than applicant"

- * "Documents prepared by person other than applicant" are those submitted by a third person based on a request by applicant through Dream Apply.

4. Payment of examination fee

- Make a payment for the 1st stage screening (JPY4,000) via "e-shiharai.net", the online payment system. Payments can be made by credit card only.
"e-shiharai.net": <https://e-shiharai.net/english/>
*An administrative fee will be charged at the time of payment.

(Important Notes)

- Please make sure to click "Submit" to finish the process. Be noted that you cannot change the contents of the application after you complete it.
- You don't need to send anything via postal mail at the stage of applying. Only those who passed the final exam will be required to submit the original copies of "Qualification Certificate" and "Official Transcript" by August 31, 2026 (JST).

B. Application Period and Due Date (JST)

Online application website is available from **October 22 to November 20 (5:00 pm), 2025.**

It is necessary to complete the online registration, submit the necessary documents, and pay the examination fee for the first stage screening via the respective systems by the end of this period.

C. Notes

1. You can apply for **only one** among the following programs:
 - Undergraduate Program of International Social Studies
 - Interdisciplinary Program of Life and Environmental Sciences
 - Undergraduate Medical Science Program for International Students (only for transfer students)
 - Bachelor's Program in Interdisciplinary Engineering
 - Bachelor's Program in Global Issues

*You cannot change the program nor college once you apply.
2. Incorrect entries and incomplete applications can void your application.
3. If you need any special consideration for study due to disabilities or other issues, please contact us before application period.
4. Application documents will not be returned and examination fees that has been paid will not be refunded.
5. If any **falsification, fabrication or factual discrepancy is found** in the information in the application documents after admission to the university, **admission may be revoked.**
6. If you are **not able to meet applicant eligibility** by August 31, 2026 (JST), your **admission will be revoked.**
7. For all of the documents uploaded to the online application website, the **university may ask the applicant to send the original documents** if needed. Please keep the originals with you.

VI. Application Documents

A. Documents prepared by applicant

Documents	Notes
Entry Form	- Type the necessary information into the form on Dream Apply.
Certificate of payment	- Make the payment for the 1st stage screening (JPY4,000) via e-shiharai.net. After completing the payment, take a screenshot of the "Payment Result", and upload it to Dream Apply as a certificate of payment.
Study Plan (form 1)	- Describe your study plan at the university on form 1 and upload it in PDF format. - The study plan should be written in 800 to 1,200 words. - See the attached "How to write your study plan" for details.
Financial Plan (form 2)	- Describe in detail your financial plan for study and living expenses after your enrollment on form 2 and upload it in PDF format. - See the attached "How to write your financial plan" for reference.
School Information Form (form 3)	-Scan and upload the School Information (Form 3) of your last high school (secondary education) written by one of the persons listed below. -home-room teacher -counselor -school official who can take the responsibility to complete the form
Qualification Certificate	- Scan and upload the certification of your Applicant Eligibility in PDF format. *Please <u>see the table 1</u> on page 10 as well.
Official Transcript	- Scan and upload the official transcripts for three years including the final year of the last high school (upper secondary) that you attended.
Copy of Passport	- Scan and upload a copy of the ID page of your passport in PDF format. *If you do not have a passport, please submit a copy of a certificate of your name and the date of birth.
English test score	- Scan and upload a copy of English test score (TOEFL iBT, TOEIC Listening & Reading, or IELTS Academic) in PDF format or make a request to the test organization to send your score directly to the university. *In the case of sending directly, the score should be received by the last day of the application period. *For TOEFL iBT, the institution code of the University of Tsukuba is "C238".

Other documents to support your application (optional)	<ul style="list-style-type: none"> - You can upload other documents that show your strengths as a candidate (SAT, EJU, awards, etc.) in PDF format. - In case you submit multiple documents, please combine them into a single file to be uploaded.
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B. Documents prepared by person other than applicant

Documents	Notes
Reference Letter	<ul style="list-style-type: none"> - Ask your school's principal (or a person who knows you well and who has been closely involved in your educational activities, like a class or career guidance teacher) to write the reference letter for you in advance, and then make a request to submit it via Dream Apply. - Please follow the guidance by Dream Apply during the submission process.

(IMPORTANT)

You don't need to send anything via postal mail at the stage of applying. Only those who passed the final exam will be required to submit the original copies of "Qualification Certificate" and "Official Transcript" by August 31, 2026.

Notes:

- Forms 1-3 are available on the website below.
(<https://ac.tsukuba.ac.jp/en/examinations/application-guidelines/#global>)
- All the documents uploaded on Dream Apply should be in PDF format.
- Submitted application documents will not be returned.
- All documents must be written in English. If any documents issued by your school are in a language other than English, translate these documents into English, have your school certify the translation, and attach the translation to the original. Documents supporting your application (optional) can be translated by the applicants.
- For all of the documents uploaded to Dream Apply, the **university may ask the applicant to send the original documents** if needed. It is recommended to keep the originals with you.

Table 1: Qualification Certificate

Choose <u>1</u> or <u>2</u> and <u>A</u> to <u>H</u> to check your necessary document.	1: I have completed/hold	2: I am expected to complete/hold
A: a 12-year curriculum of formal school education in a country other than Japan	1-A	2-A
B: a 12-year curriculum in Japan at an international school designated by the Minister of MEXT	1-B	2-B
C: International Baccalaureate	1-C	2-C
D: European Baccalaureate	1-D	2-D
E: Abitur (Germany)	1-E	2-E
F: Baccalauréat (France)	1-F	2-F
G: GCE A levels/International A-Level (United Kingdom)	1-G	2-G
H: a 12-year curriculum at a school accredited by WASC, CIS, ACASI, NEASC, Cognia, or COBIS	1-H	2-H

1-A, 1-B or 1-H: Certificate of graduation/completion issued by the school/ministry of education etc.

1-C: International Baccalaureate Diploma *Please make a request to the IB office to send your Final Examination Result to the university as well.

1-D: European Baccalaureate Diploma

1-E: Zeugnis der Allgemeinen Hochschulreife and results described in the certificate

1-F: Diplôme du Baccalauréat de l'Enseignement du Second Degré and Relevé de Notes

1-G: Test results of Advanced Level subjects

2-A, 2-B or 2-H: Certificate of expected graduation/completion issued by the school/ministry of education etc.

2-C: Certificate that you are expected to hold an International Baccalaureate Diploma and predicted grades issued by the school/IB coordinator *Please remember to make a request to the IB office to send your Final Examination Result to the university when you take the final examination.

2-D: Certificate that you are expected to hold a European Baccalaureate Diploma issued by the school

2-E: Certificate that you are expected to hold an Abitur Diploma issued by the school

2-F: Certificate that you are expected to hold a Baccalauréat issued by the school

2-G: Predicted grades of Advanced Level subjects issued by the school

VII. Announcement of the Screening Results

A. First Stage Screening

The examinee numbers of successful applicants will be announced on **February 11, 2026, 10:00 am (JST)** on the Undergraduate Admissions website. (<https://ac.tsukuba.ac.jp/en/>)

- Successful applicants from the first stage screening must pay the fee for the second stage screening (JPY 13,000) within the designated payment period.
 - *Details about the second stage screening will be announced together with the first stage screening results.
 - *Applicants who have not completed the payment procedures cannot proceed to the second stage screening.
 - *If an applicant has not paid the fee by the due date, he/she will be regarded as declining the offer of second stage screening.
 - *To those who completed the payment, information about the interview date/time will be announced later.

B. Second Stage Screening

- Examinee numbers of final successful applicants will be announced on the Undergraduate Admissions website (please see the URL given above) on **March 26, 2026, 10:00 am (JST)**.
- The "Letter of Acceptance" and the other documents necessary for admission procedures will be sent to the final successful applicants.

VIII. Admissions Procedures

A. Period for Admission Procedures

1. The period for the procedures is **from April 6 to 20, 2026 (JST)**.
2. You need to complete the admission procedures within the above period.
 - *There are some documents to be sent via postal mail while the other items need to be registered on the online admission procedures website. More details will be sent along with the Letter of Acceptance.

B. Admission Fee and Tuition Fee

1. The admission fee is JPY282,000.
2. The tuition fee for the Fall Semester, October to March, (JPY267,900) together with the tuition fee for the Spring Semester, April to September, (JPY267,900) amounts to a total annual tuition fee of JPY535,800.
 - *In addition to the above, tuition fee for September (JPY44,650) is necessary to be paid along with the fee for the first Fall Semester.
3. If any fees are revised at the time of admission or during enrollment, the new amounts will be applied from the time of revision.

4. Tuition should be paid by bank transfer through a Japanese financial institution in May (first period) and November (second period) from the Spring Semester in the following year after your enrollment.
5. The university offers a full or partial tuition fee waiver for those students who are deemed to find it difficult to pay the tuition for financial reasons or who are in the other unavoidable circumstances.

IX. Disclosure of Information about Entrance Examinations

The university discloses the information about entrance examinations for the 2026 Undergraduate English Programs to applicants upon their requests from September 1 to October 31, 2026 (JST). For detailed information, please contact the "XI. Contact Desk."

X. Handling of Personal Information

The University of Tsukuba is committed to the proper management of personal information in accordance with the "Act on the Protection of Personal Information" and the University of Tsukuba's Personal Information Protection and Management Regulations.

The names, date of birth, genders, and other personal information of applicants and examinees at the time of application and admission procedures will be handled strictly and used for the following purposes.

- Selection, announcement of successful candidates and admission procedures
- Post-entrance services for successful applicants, including academic affairs (student registration, academic guidance, etc.), student support (health management, scholarship applications, etc.), and tuition fees.
- Research, analysis and study for improvement of admission selection methods, etc. and public relations
- Processing and use of statistical data in a form that does not allow individuals to be identified
- We will not provide personal information to any third party without the consent of the individual, except as stipulated in each item of Article 27, Paragraph 1 of the "Act on the Protection of Personal Information".

The University's handling of personal information is as follows

(<https://www.tsukuba.ac.jp/en/about/privacy-policy/>)

XI. Contact Desk

Admissions Center, University of Tsukuba

1-1-1 Tennodai, Tsukuba, Ibaraki 305-8577 Japan

E-mail Address: ac.intl@un.tsukuba.ac.jp

*Please refrain from making inquiries by phone.

2026 University of Tsukuba Student Support Scholarship “Tsukuba Scholarship” for Undergraduate Students in English Programs

The University of Tsukuba offers the following scholarships in faculties offering English Programs.

Only students who have applied for English Programs can apply for this scholarship.

1. University of Tsukuba Student Support Scholarship “Tsukuba Scholarship”

The scholarship is provided for students with outstanding academic records. Eligible students will be selected from applicants who have passed the entrance examination for each program and also from university students who are currently enrolled in the program. The details of the scholarship are as follows:

Application Qualifications and Conditions

Applicants for this scholarship must fulfill the following conditions:

- (1) Nationality: Applicants with non-Japanese nationalities.

Note: Applicants who have multiple citizenship with Japanese nationality and permanent residents are also eligible.

- (2) Applicants who, upon entering the University of Tsukuba, do not receive nor expect to receive a scholarship or scholarships from any other scholarship-granting organizations or bodies for the purpose of studying abroad.

- (3) As a general rule, applicants who are certain to obtain a “Student” visa before entering Japan.

- (4) Applicants who fulfill the qualifications for entering the Degree Programs in English in any of the following undergraduate schools:

(Reference) Programs to be offered in 2026

-Undergraduate Program of International Social Studies, School of Social and International Studies

-Interdisciplinary Program of Life and Environmental Sciences, School of Life and Environmental Sciences

Scholarship Amount

A living allowance of ¥60,000 per month (From September 2026 to March 2027)

Selection Process for Scholarship Students

Year of Initial Admission: Selection is based on entrance examination scores, etc.

From successive years: Selection is based on the previous year's grades during enrollment, etc.

Number of Tsukuba Scholarship Students in 2025

(Undergraduate Program of International Social Studies)

First-year Students: 2, Second-year Students: 2 Third-year Students: 2, Fourth-year Students: 2,
Fifth-year Students:2

(Interdisciplinary Program of Life and Environmental Sciences)

First-year Students: 3, Second-year Students: 3, Third-year Students: 3, Fourth-year Students: 3,
Fifth-year Students:2

2. [Important] How to Apply for the Tsukuba Scholarship

The University of Tsukuba will send a Tsukuba Scholarship application guide and an application form by email **between 12th February 2026 and 17th February 2026 (JST)** to all those who pass the first stage screening. Please use the application form if you plan to apply for the scholarship. **In case if you don't receive the application guide and the application form by 17th February 2026(JST), please inform us by email immediately.** The deadline for applications is 25th February 2026 (JST).

3. Inquiries about Scholarships

If you have any further inquiries about the Tsukuba Scholarship qualifications, please e-mail the following address.

E-mail Address: isc-shien@un.tsukuba.ac.jp